

## BOARD OF EDUCATION



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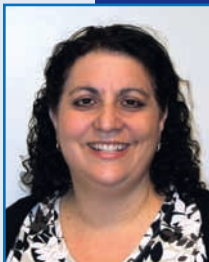
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### ADMINISTRATIVE OFFICES

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*Come visit us at [www.d107.org](http://www.d107.org)*

*Pleasantdale*  
School District 107

## BOARD OF EDUCATION



## COMMUNITY INFORMATION



## WELCOME!

We appreciate your interest and involvement in our Pleasantdale school community. This brochure will provide you with an overview of the role and activities of the District Board of Education.

## Our Mission Statement

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

## WHAT DOES THE BOARD OF EDUCATION DO?

The Board of Education of District 107 consists of seven members who are elected on a staggered basis and serve without compensation. Responsibilities are listed below.

- Develops a mission and strategic plan for the District.
- Hires and evaluates the Superintendent to whom they delegate administrative responsibility and authority.
- Monitors progress toward achieving annual goals.
- Creates and evaluates policies to guide the Board and the administration.
- Approves and adopts the District's annual budget.
- Insures proper stewardship of the District's financial resources.
- Provides the best resources to support achievement of the District's mission.
- Informs the community of District goals and progress and welcomes community involvement.

## BOARD MEETINGS

### What is the purpose?

- To conduct business in accordance with Board responsibilities.
- To adhere to State laws and discuss only those items placed on the agenda.
- To welcome community input during open forum.

**State Law** insures advance public notice of Board agenda items to interested community members.

### When and where are they?

- Regular meetings are held at 7:00 p.m. on the third Wednesday of each month.
- Meetings are held in the District 107 Administration Center.
- Notices of all meetings are posted in the District 107 Administration Center, sent to local newspapers and appear on the District 107 website.
- Date, time and/or location may be altered due to holidays or unforeseen factors.
- The Board of Education also holds special meetings as needed whereby community members are informed and encouraged to attend.

In accordance with the **Illinois Open Meetings Act**, closed meetings are held only for consideration of certain items including, but not limited to, personnel, property, security issues, real estate transactions, litigation and matters pertaining to individual students.

### Who plans the meetings?

- A preliminary agenda for the subsequent meeting is proposed at the end of each regular meeting.
- The Superintendent and Board President finalize the agenda the week before each meeting.
- The meeting agenda is published on the District website for community access.
- For an item to be placed on the agenda, written submission indicating nature of the request is made to the Superintendent and/or Board President.

The Board will send a written response within 60 days of receipt, either granting or denying the request. If a request is denied, reason(s) will be provided.

### May the public comment?

- Yes, the Board welcomes public input on issues related to District operations and programs at each meeting during Open Forum.
- Open Forum is offered at the beginning and the end of each Board meeting giving the community the opportunity to comment on agenda and non-agenda items.
- Comments are limited to 5 minutes in order to allow equal opportunity for all those wishing to speak.
- The Board President may limit the duration of comments to manage Board time.
- Responses to questions will be provided in writing. Response forms are available at each meeting.
- The Board President will monitor public comment to insure adherence to protocols.

During **Open Forum**, the Board will not hear comments relating to cases under litigation, issues scheduled for a public hearing, topics regarding employees or individual students.

### May I present my views in writing?

Input from stakeholders is highly valued. The Board is always interested in knowing concerns for what can be done to better serve the public. All Board Members receive written communication and a response is provided upon request. Written communication can be submitted in one of two ways as indicated below.

**Board of Education**  
7450 S. Wolf Rd.  
Burr Ridge, IL 60527

[Board@d107.org](mailto:Board@d107.org)

### Whom do I call when I have a particular concern or question?

Pleasantdale School District is committed to timely and accurate communication with stakeholders. The following chart lists contacts to obtain answers to your questions.

Topic	First Contact	Second Contact	Third Contact
Student Academics	Classroom Teacher	Principal	Superintendent
Student Discipline	Classroom Teacher	Elementary Principal Middle Asst. Principal	Superintendent
Co-Curricular • Athletics • Activities	Coach/ Sponsor	Elementary Principal Middle Asst. Principal	Superintendent
Bus Transportation	School Office	Business Manager	
Lunch Program	School Lunch Supervisor	Business Manager	
Special Education	Classroom Teacher	Special Education Case Manager	Director of Special Education
Medical Issues	Nurse	Principal	
Board Policy	Superintendent	Board of Education	
Friday Packet Communication	Superintendent's Secretary	Superintendent	