

Pleasantdale School District 107

Administrative Office • 7450 S. Wolf Road • Burr Ridge, IL 60527
(708) 784-2013 • Fax: (708) 246-0161 • www.d107.org

BOARD OF EDUCATION AGENDA ADMINISTRATION BUILDING Wednesday, November 16, 2011 7:00 p.m.

Board of Education	I.	Roll Call/Visitors	
President Leandra Sedlack	II.	Pledge of Allegiance	1 Minute
	III.	Board of Education Appreciation Day Recognition	5 Minutes
Vice President Mark Mirabile	IV.	Additional Items to be Placed on the Agenda	5 Minutes
Secretary Lisa Houk	V.	Open Forum: Board Policy 2:230 (individuals will be given five minutes to voice concerns regarding agenda or non-agenda items)	10 Minutes
Members Karen O'Halloran Rick Rigley Gina Scaletta-Nelson Beth Tegtmeier	VI.*	Consent Agenda A. Approve Special Meeting Minutes of Oct. 6, 13, 17, 2011 B. Approve Closed Session Meeting Minutes of Oct. 6, 13, 17, 2011 C. Approve Regular Meeting Minutes of October 19, 2011 D. Approve Closed Session Meeting Minutes of October 19, 2011 E. Approve Payment of October Payroll/November Warrants F. Approve Library Grant	5 Minutes
	VII.	Reports and Discussion Items A. Superintendent's Report 1. Audit Report 2. Fall Testing Report 3. Long Range Financial Projections	15 Minutes 20 Minutes 20 Minutes
	VIII.	Action Items: A.* Approve Audit Report as presented.	5 Minutes
	IX.	Items for Next Agenda: Tax Levy Hearing; Adopt Tax Levy; Mid-term Superintendent review; Review Community Relations (sec. 8) Board Policies; Review Fees; Preliminary Discussion of Service Provider Contracts; and Communication Status Report.	5 Minutes
	X.	Open Forum: Board Policy 2:230 (individuals will be given five minutes to voice concerns regarding agenda or non-agenda items)	10 Minutes

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

Agenda for regular meeting of November 16, 2011

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- XI.* Closed Session
A. Matters relating to individual students. 30 Minutes

- XII. Written Reports
A. FOIA

- XIII. Adjournment

*** Requires Roll Call Vote**

VI.* Consent Agenda

- A. **Approve Special Meeting Minutes of October 6, 13, 17, 2011**
The minutes are included for Board review.
- B. **Approve Closed Session Meeting Minutes of October 6, 13, 17, 2011**
The minutes are on file.
- C. **Approve Regular Meeting Minutes of October 19, 2011**
The minutes are included for Board review.
- D. **Approve Closed Session Meeting Minutes of October 19, 2011**
The minutes are on file.
- E. **Approve Payment of October Payroll/November Warrants**
The warrant lists are attached for Board review. Mark Mirabile and Catherine Chang reviewed the bills.
- F. **Approve Library Grant**
The District applies for the library grant each year. Last year the award was \$603.28.

Recommendation:

That the Board of Education approves the consent agenda as presented.

VII. Reports and Discussion Items

A. Superintendent's Report

1. Audit Report

Nick Cavaliere of Baker Tilly, will be in attendance to give a brief presentation on the FY11 audit. The audit documents are included with the Board packet for your reference.

VII. Reports and Discussion Items

A. Superintendent's Report

2. Fall Testing Report

I will be reporting the following standardized test results to the Board:

- Grade 1 cohort DIBELS
- ISAT results from March 2011

As of Friday, November 11, the district had not received the complete ITBS results due to scoring delays by Riverside Publishing. The Board will be provided additional ITBS analysis when the complete data are available from Riverside Publishing. Attached is a letter from Tracey Barrett, Vice President of Product Management and Marketing, Riverside Publishing regarding the delay.

RIVERSIDE



HOUGHTON MIFFLIN HARCOURT

3800 Golf Road, Suite 200
Rolling Meadows, IL 60008
Phone 800-323-9540
www.riversidepublishing.com

November 11, 2011

Dear Pleasantdale Board of Education Member:

On behalf of Riverside, I want to thank you for selecting the *Iowa Assessments* and *Cognitive Abilities Test (CogAT)* as an integral part of your assessment program. Because of the attention to detail and commitment to quality that goes into developing these assessments, it is an intensive effort when we publish a new edition. We have experienced challenges in launching the new forms that has resulted in reporting delays.

We have delivered some paper reports for both assessments and the CD-ROM of results for *CogAT*, but we have had issues in delivering some of the reports requested and providing electronic access to your data. This delay has prevented Pleasantdale educational leaders from completing the detailed analysis that you are accustomed to receiving.

Riverside prides itself on providing the most reliable and valid assessments possible in a timely manner. We apologize for the inconvenience this has caused.

If you have any further questions, please contact me at 800-323-9540, ext. 7130. We look forward to continuing to be your partner in education.

Regards,

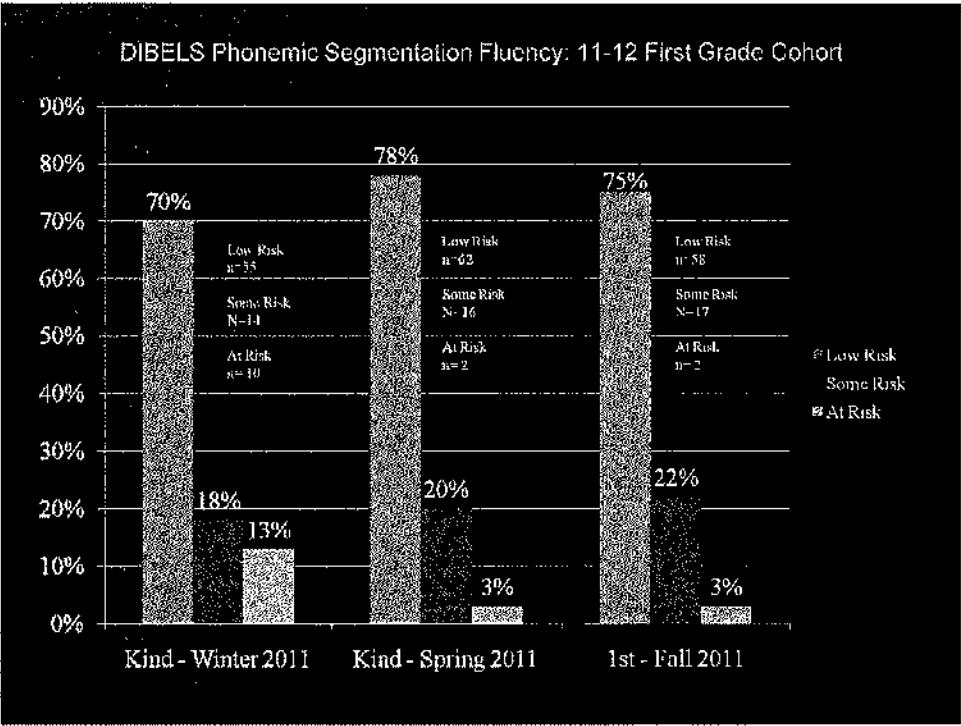
Tracey Barrett
Vice President of Product Management and Marketing
Riverside, Houghton Mifflin Harcourt

ISAT and DIBELS Data Analysis

2011

Summary of Findings

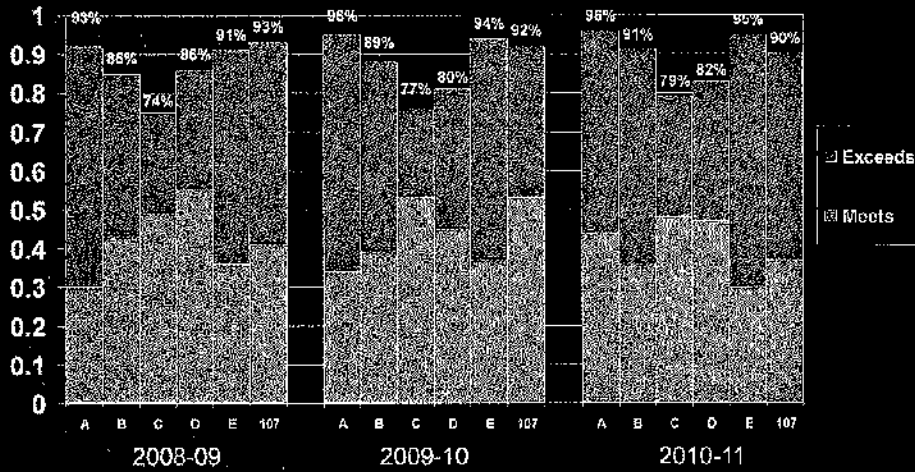
- Grade 1 cohort had less than 5% of students “at risk” on fall DIBELS
- All subgroups, including special education students, made adequate yearly progress (AYP) on ISAT
- Grade 3 reading ISAT 90% meets and exceeds relatively low



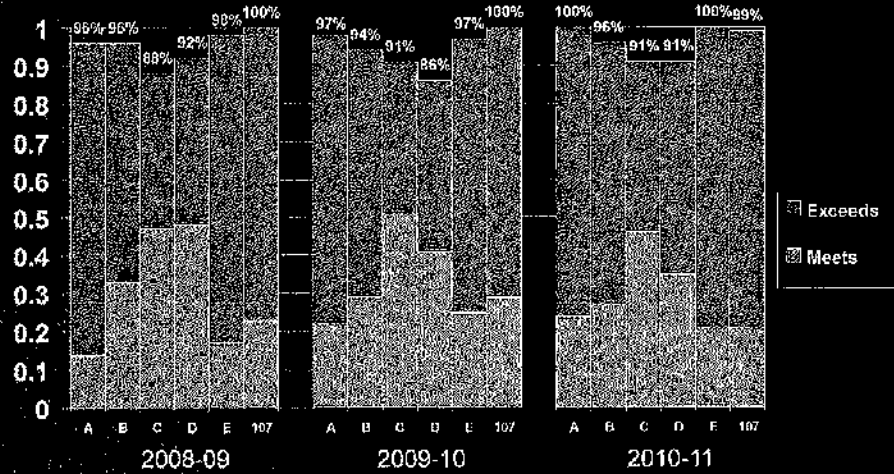
ISAT Data Analysis

2011

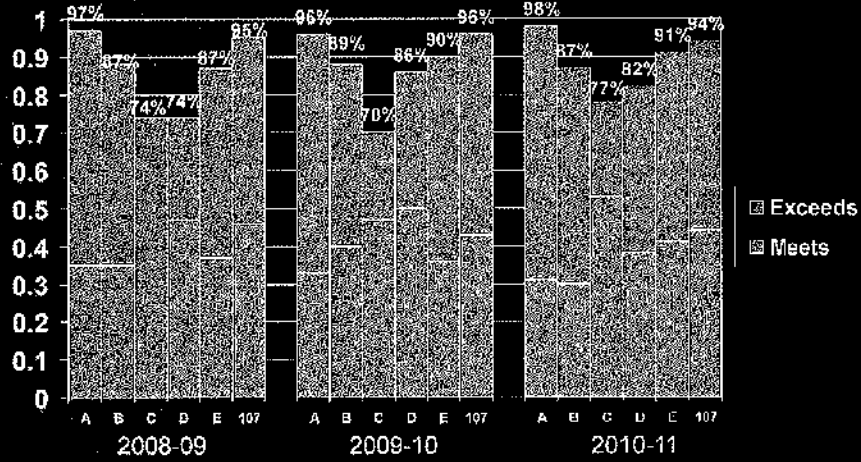
Comparison of Lyons Township Associate Schools ISAT Scores – Meets and Exceeds % Third Grade Reading



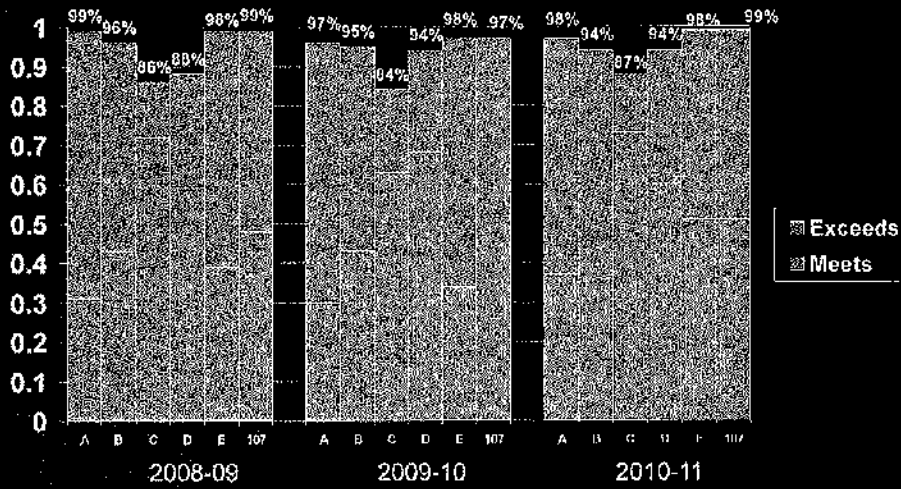
Comparison of Lyons Township Associate Schools ISAT Scores – Meets and Exceeds % Third Grade Mathematics



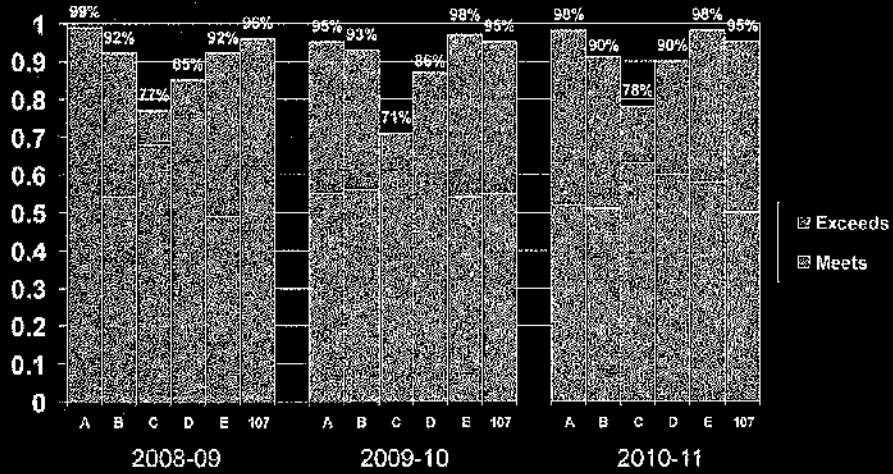
Comparison of Lyons Township Associate Schools ISAT Scores – Meets and Exceeds % Fourth Grade Reading



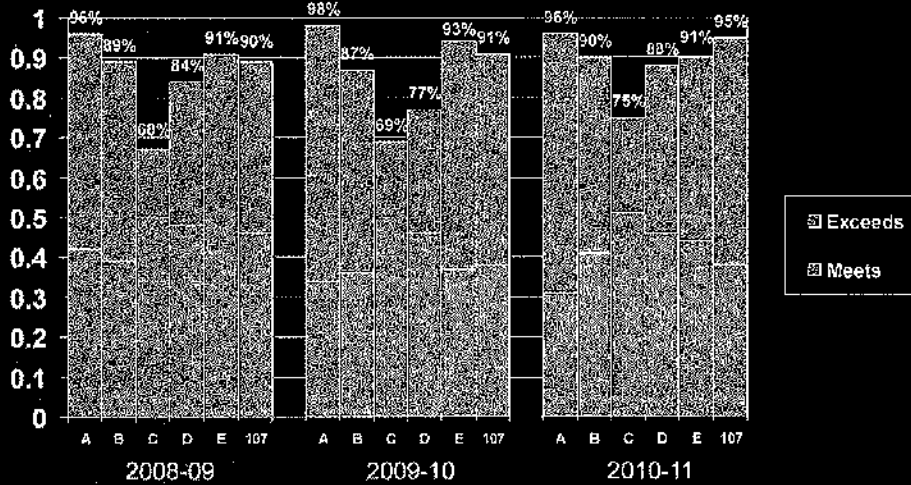
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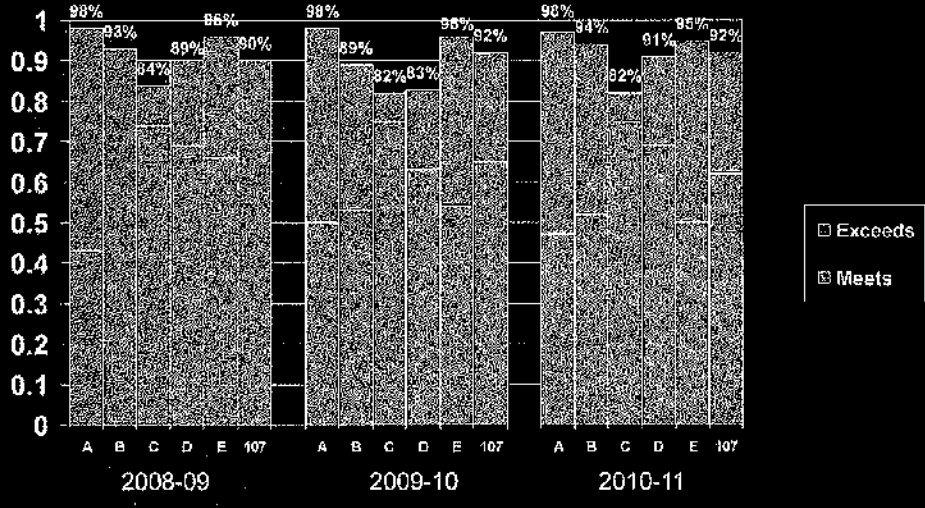
Comparison of Lyons Township Associate Schools ISAT Scores – Meets and Exceeds % Fourth Grade Science



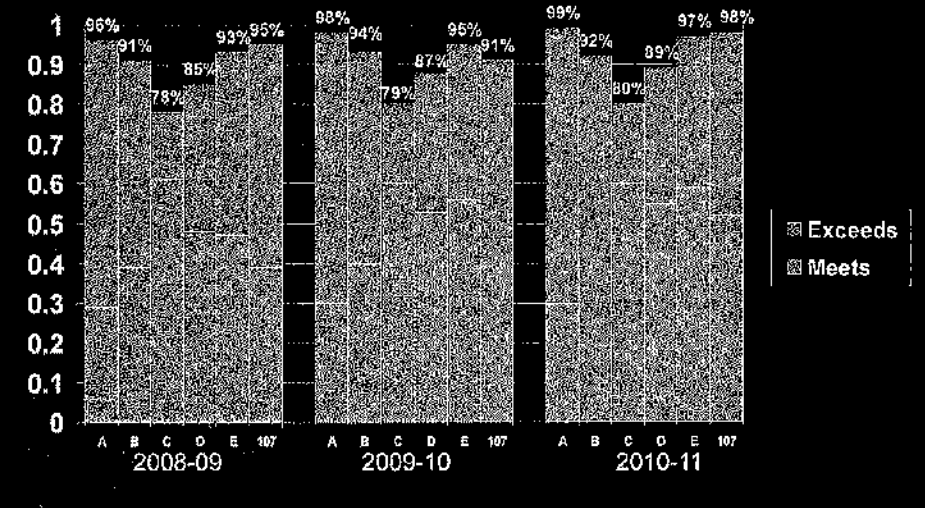
Comparison of Lyons Township Associate Schools ISAT Scores – Meets and Exceeds % Fifth Grade Reading



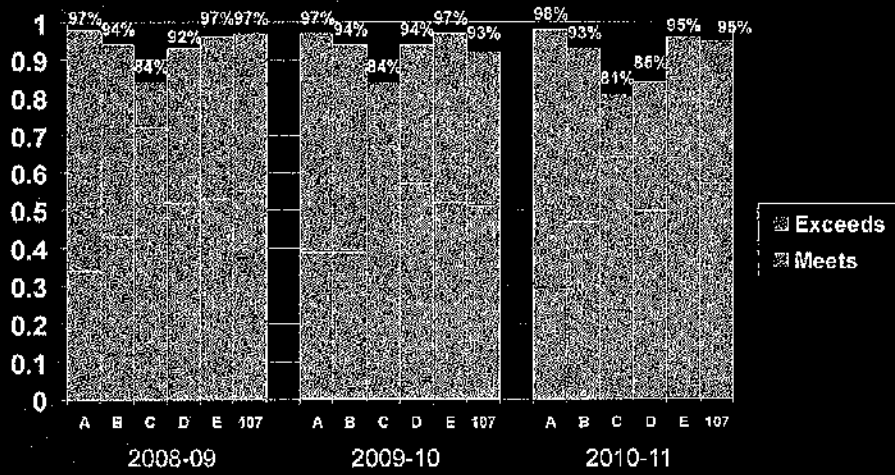
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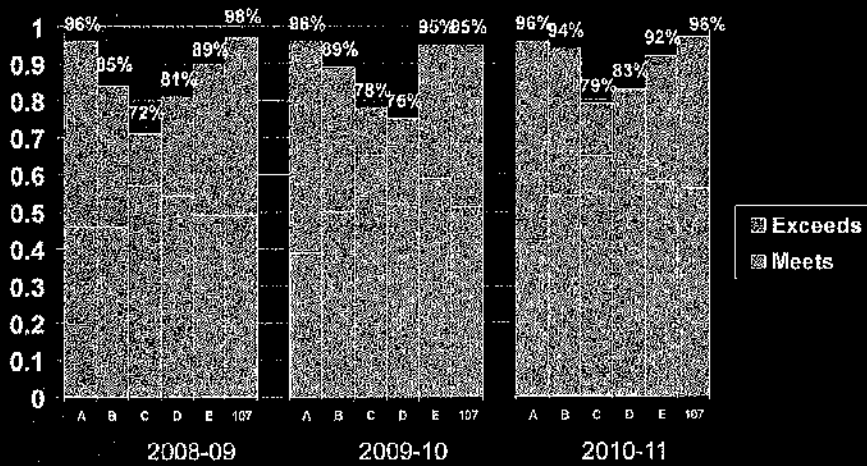
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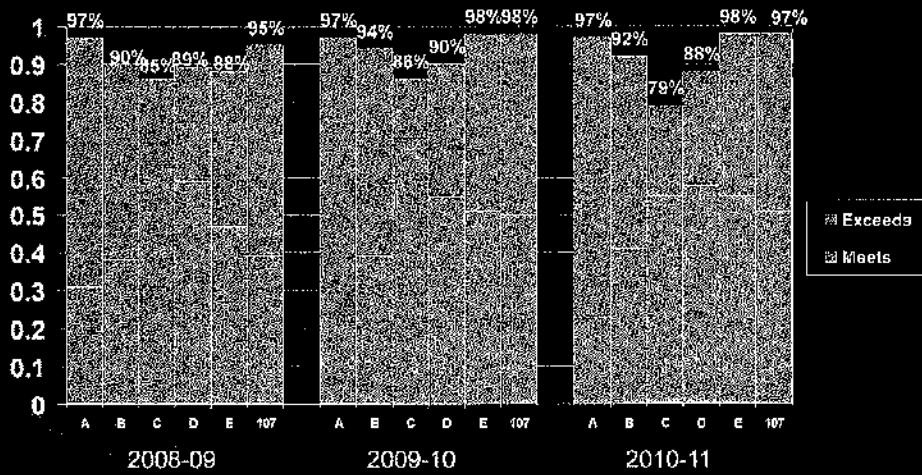
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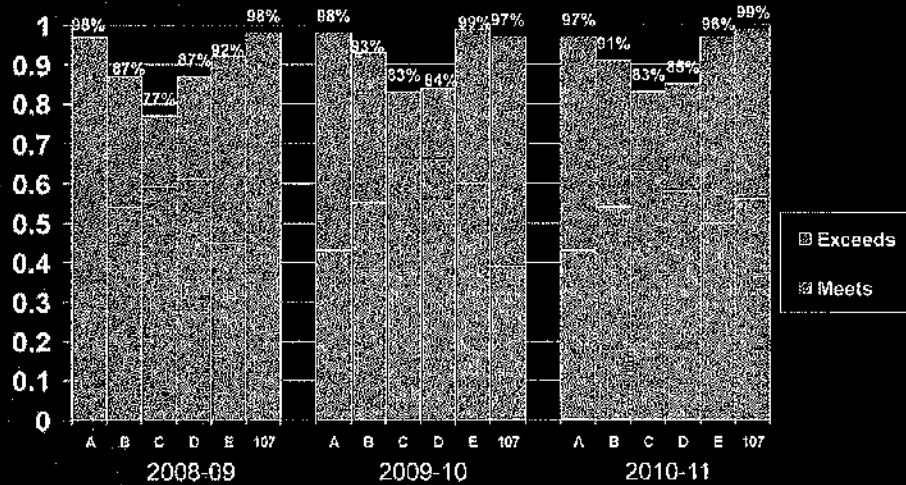
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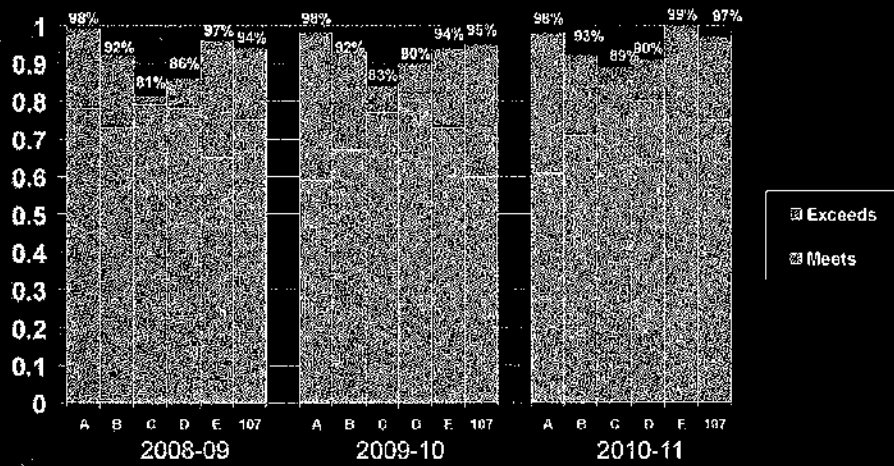
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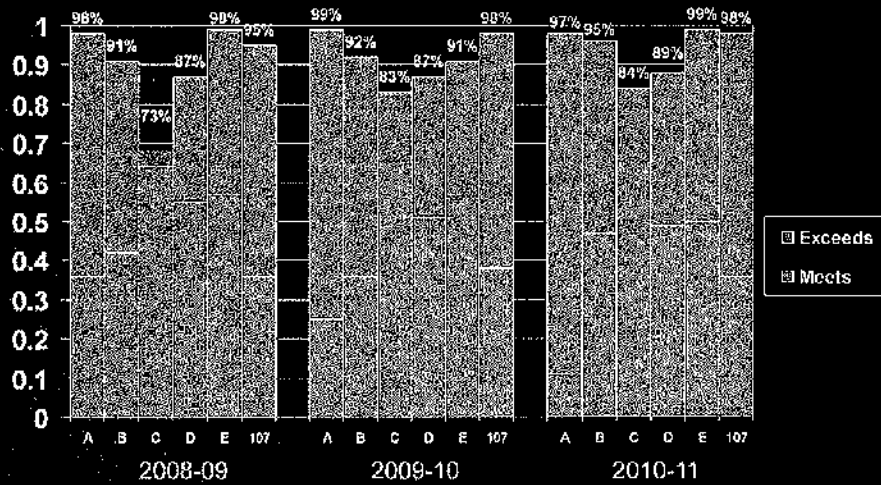
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Comparison of Lyons Township Associate Schools ISAT Scores – Meets and Exceeds % Eighth Grade Reading



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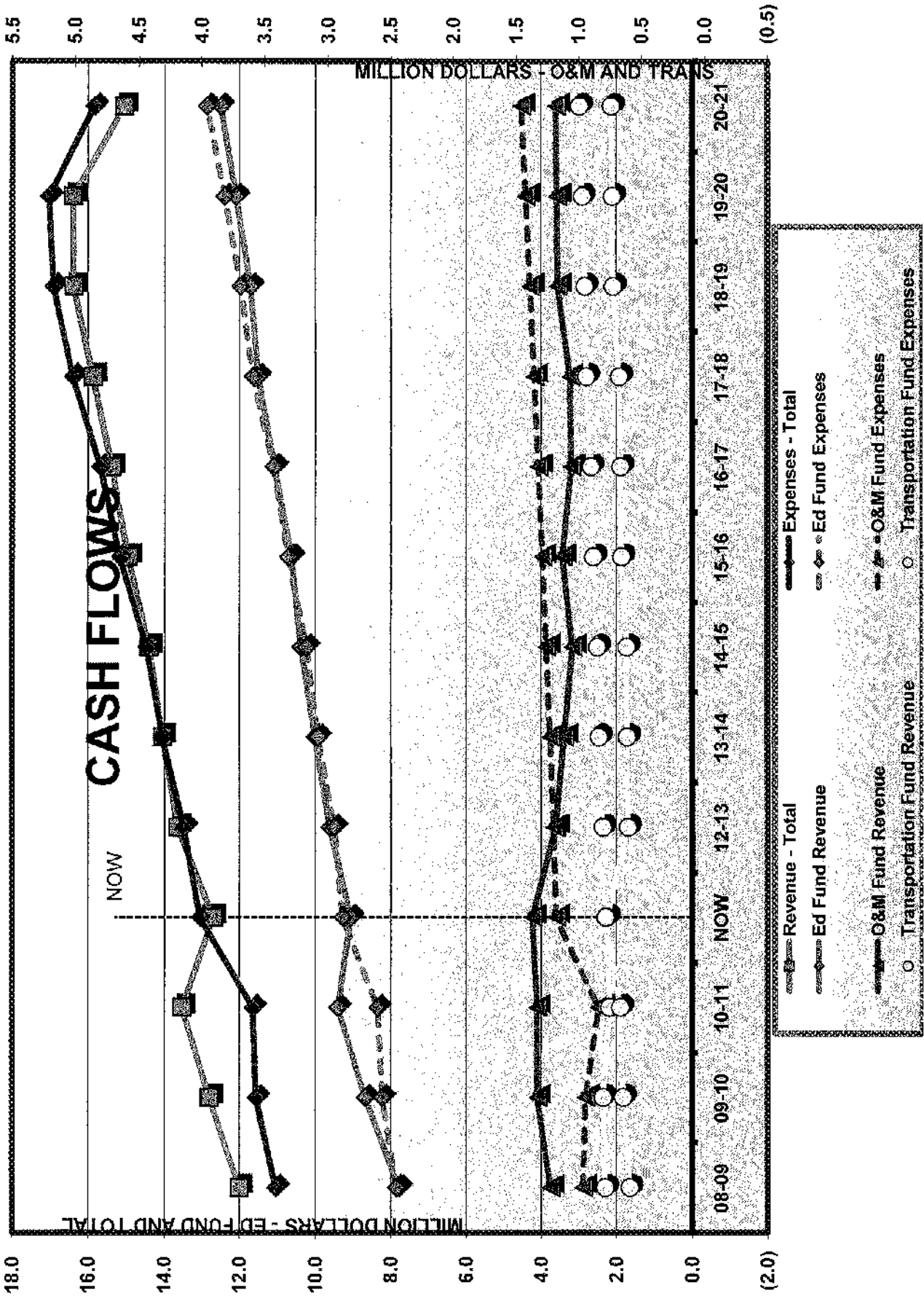
VII. Reports and Discussion Items

A. Superintendent's Report

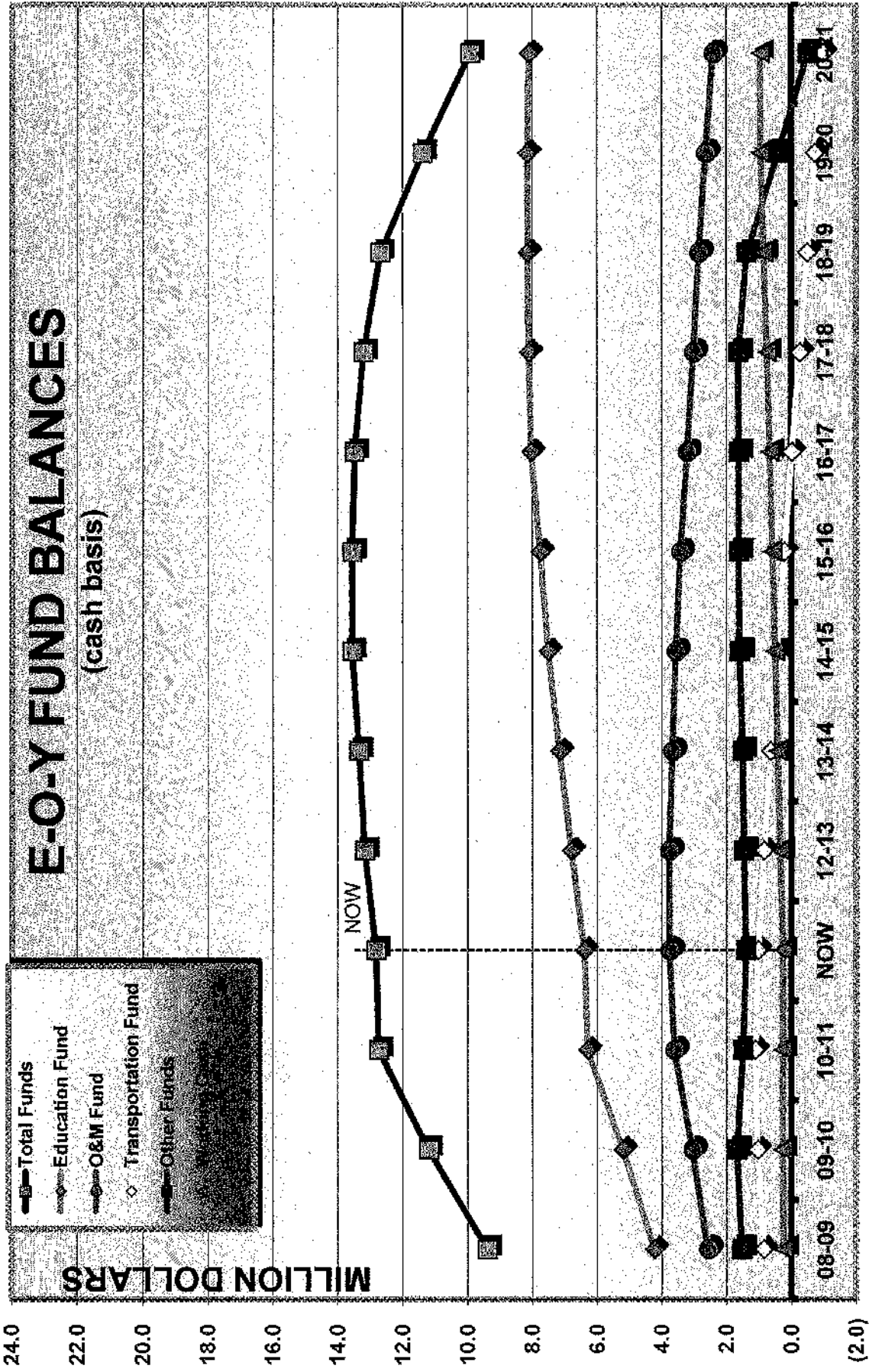
3. Long Range Financial Projections

Business Manager Catherine Chang will be presenting revised long range financial projections using the StratPlan program. The Finance Committee reviewed and determined the assumptions necessary to make the projections including predicted CPI and new growth. The projections include the expenditure of \$750,000 from fund balance to abate bonds ahead of schedule.

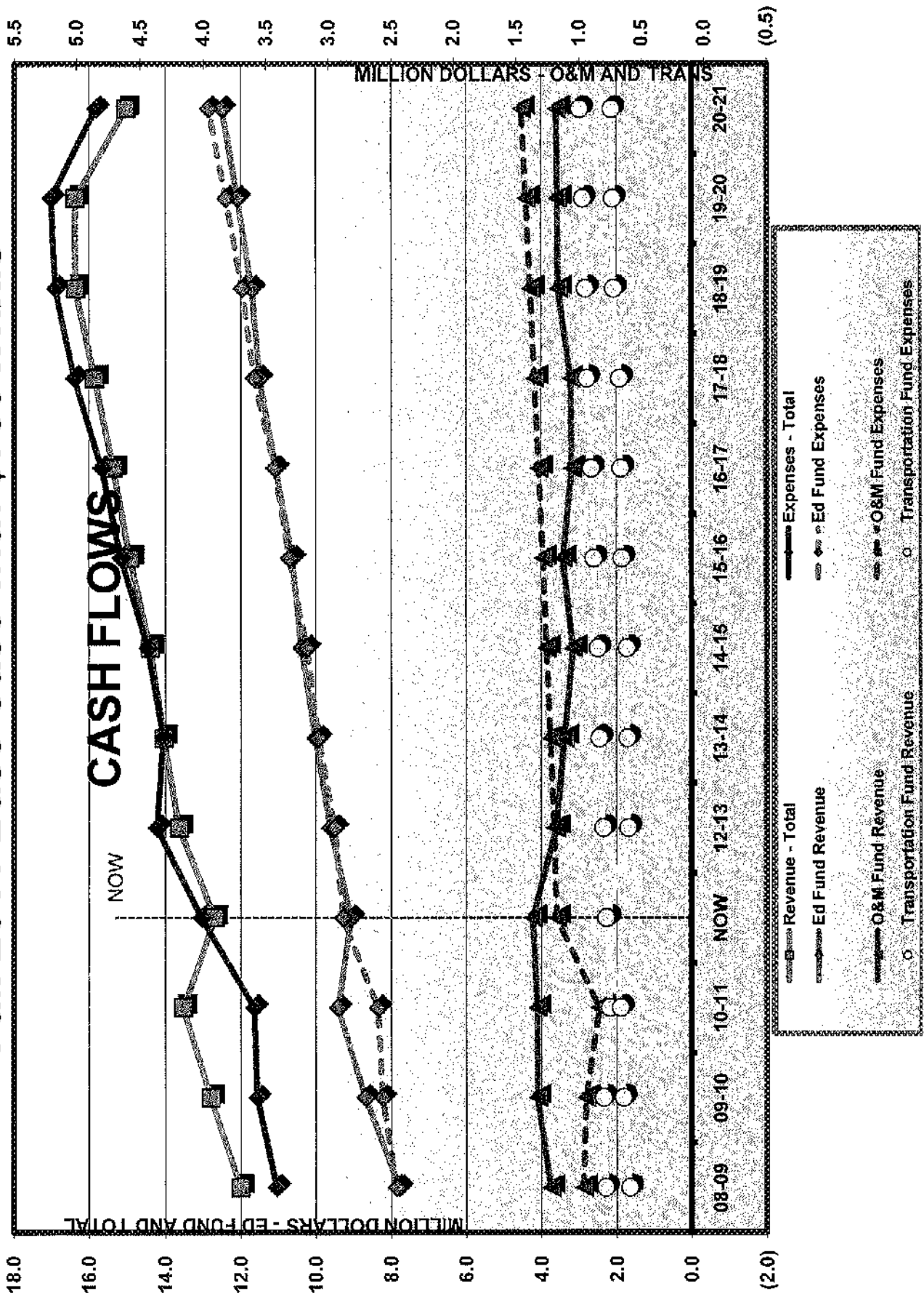
Fall 2011 Base Case.xls



Fall 2011 Base Case.xls



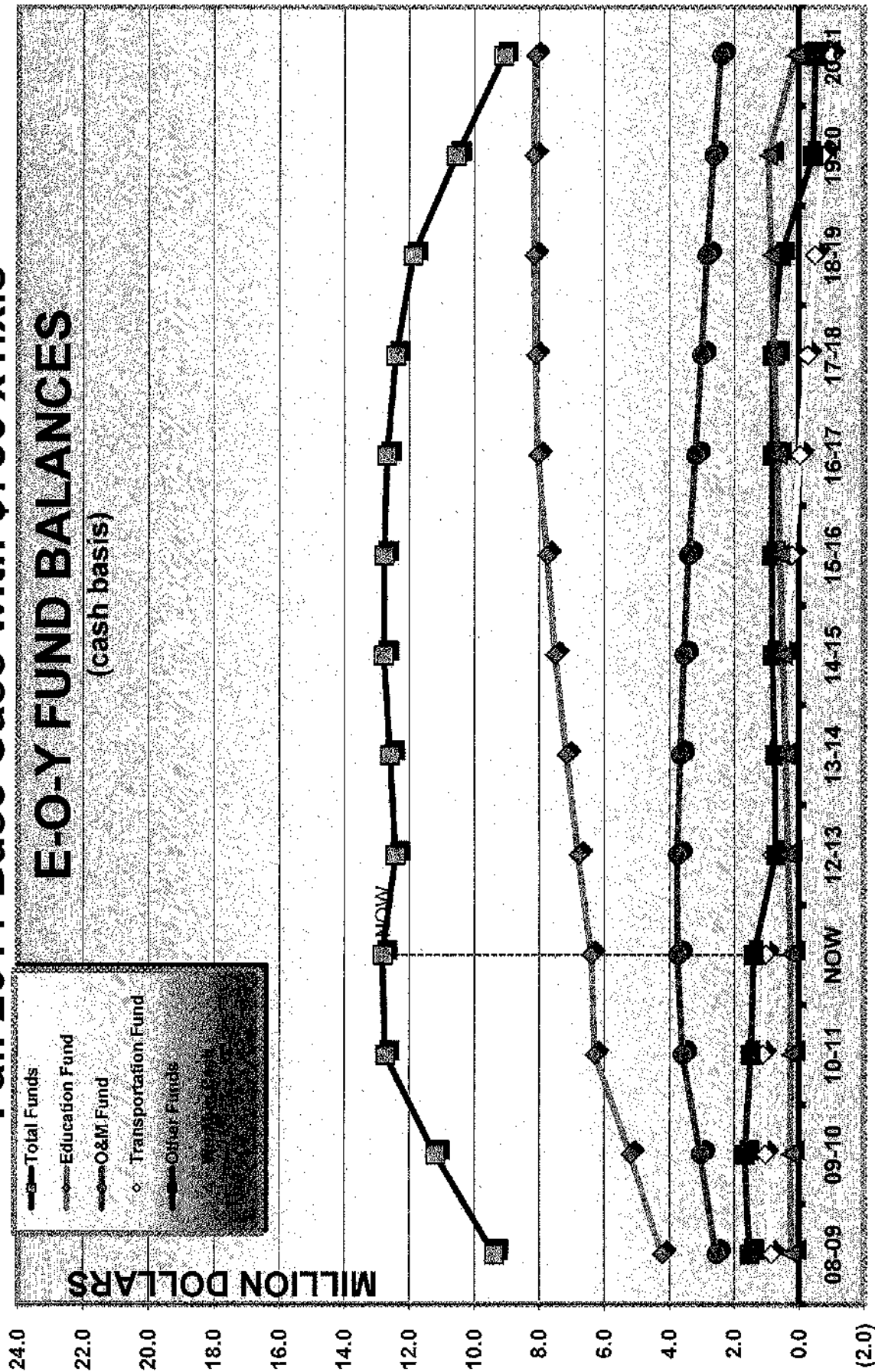
Fall 2011 Base Case with \$750 x1.xls



Fall 2011 Base Case with \$750 x1.xls

E-O-Y FUND BALANCES

(cash basis)



VIII. Action Items

A.* Approve Audit Report FY11

Following presentation of the FY11 audit report, a motion is necessary to officially accept the audit.

Recommendation:

That the Board of Education approve the FY11 audit report as presented by Nick Cavaliere of Baker Tilly.

XI.* Closed Session

A. Matters relating to individual students

A matter involving individual students will be discussed in closed session.

Recommendation:

That the Board of Education moves into closed session at _____ p.m. to discuss matters relating to individual students.

Catherine Chang

From: Catherine Chang
Sent: Monday, October 31, 2011 9:24 AM
To: 'berry allen'
Subject: RE: FOIA Request Pleasantdale SD107

Dear Mr. Allen,

On October 28, 2011, the School District received your request, dated the same day, for public records under the Illinois Freedom of Information Act (the "Act") regarding MAP test results. The School District does not possess records responsive to your request as the students at Pleasantdale School District do not take the Northwest Evaluation Associates MAP test.

Sincerely,
Catherine Chang
Freedom of Information Officer
Pleasantdale School District 107

From: berry allen [mailto:berryallen@yahoo.com]
Sent: Friday, October 28, 2011 6:54 AM
To: foia officer
Subject: FOIA Request Pleasantdale SD107

Dear FOIA Officer,

I am trying to compare MAP test results across the various LT feeder schools. Can you please have this request fulfilled?

Thank you,

Catherine Chang

From: Catherine Chang
Sent: Monday, October 31, 2011 2:28 PM
To: 'Bosch, Sandra'
Subject: RE: Doings FOIA request
Attachments: Response to FOIA - Bosch.pdf; Pleasantdale 107 Redactions_Redacted.pdf

Dear Ms. Bosch,

Attached, please find my response letter and the information you requested pursuant to the Illinois Freedom of Information Act received on October 24, 2011.

Sincerely,
Catherine Chang
Freedom of Information Officer
Pleasantdale School District 107

From: Bosch, Sandra [mailto:sbosch@pioneerlocal.com]
Sent: Monday, October 24, 2011 10:21 AM
To: foia@d107.org.
Subject: [SPAM - Header] - Doings FOIA request - Email found in subject

Oct. 24, 2011

Pleasantdale School District 107
Attn: Freedom of Information Officer
7450 S. Wolf Road
Burr Ridge, IL 60527

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1, I request access to and copies of the following information:

- The names and applications filed with Pleasantdale District 107 for the board seat vacated by Patti Essig.
- Any e-mail by board members, the superintendent or other district personnel concerning the recently filled board seat.

I ask that you waive the duplication fees for this request, because the disclosure of this information is of public benefit. However, I do agree to pay reasonable duplication fees for the processing of this request. I ask that you please notify me if you plan to charge duplication fees in excess of \$25.

If my request is denied in whole or part, I ask that you justify all deletions by reference to specific exemptions of the act. I will also expect you to release all segregable portions of otherwise exempt material. I, of course, reserve the right to appeal your decision to withhold any information or to deny a waiver of fees.

I look forward to your reply within seven business days, as statute requires.

Thank you for your assistance.

Sincerely,

Sandy Illian Bosch


SUN-TIMES MEDIA
The Doings Newspapers
(630) 780-7387

Pleasantdale School District 107

Administrative Office • 7450 S. Wolf Road • Burr Ridge, IL 60527
(708) 784-2172 • Fax: (708) 246-0161 • www.d107.org
Catherine Chang, Business Manager • cchang@d107.org

October 31, 2011

Sandy Illian Bosch
The Doings Newspaper
sbosch@pioneerlocal.com

RE: RESPONSE TO FOIA REQUEST

Dear Ms. Bosch:

Thank you for writing to Pleasantdale School District No. 107 with your request for information pursuant to the Illinois *Freedom of Information Act* ("FOIA"), 5 ILCS 140/1 et seq., received on October 24, 2011.

As you know, you requested the following documents:

- The names and applications filed with Pleasantdale District 107 for the board seat vacated by Patti Essig
- Any e-mail by board members, the superintendent or other district personnel concerning the recently filled board seat.

As the District's FOIA Officer, I am responsible for the District's response to your requests, in consultation with the District's legal counsel (Terry Hodges of Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP). If I have misunderstood your requests in any way, please clarify your request in writing to me.

Your request is granted in part and denied in part as follows.

All non-exempt documents (with redactions as noted below) are enclosed with this letter as a PDF file attachment. We have denied your request for the redacted material and certain e-mails pursuant to four specific FOIA exemptions, as explained below.

First, we redacted certain "private information" from the enclosed documents, which is defined under FOIA as "unique identifiers, including a person's ... home or personal telephone numbers, and personal email addresses." 5 ILCS 140/2(c-5). Here, the responsive documents contained applicants' home and personal telephone numbers and personal email addresses. Such information is exempt as "private information" and has been redacted. See 5 ILCS 140/7(1)(b). Please note that while applicants' addresses may constitute "private information," we have not redacted this information because we recognize that the public has an interest in evaluating whether candidates have met residency requirements for Board members. See 2010 PAC 5611.

Mission

Ensure that each student is a passionate learner empowered with the academic and social skills to responsibly choose and excel in life pursuits.

Second, we redacted certain information whose disclosure would constitute a clearly unwarranted invasion of personal privacy and, thus, is exempt under FOIA Section 7(1)(c). See 5 ILCS 140/7(1)(c). Specifically, we redacted the names and identities of one applicant's references. See, e.g., 2010 PAC 6068 ("The District may withhold from disclosure the names of the references of [name redacted] pursuant to Section 7(1)(c). ...[I]t is unlikely that disclosure of these names would advance any public interest.") Also, we redacted an applicant's date of birth, which the Public Access Counselor has repeatedly held to be a clearly unwarranted invasion of personal privacy outweighing any public interest in the information. See, e.g., 2011 PAC 11991.

Third, we have redacted information regarding the applicants' children enrolled in the District's schools, which is prohibited from disclosure under the *Illinois School Student Records Act*, 105 ILCS 10/1 *et seq.* ("ISSRA"), and the federal *Family Educational Rights and Privacy Act*, 20 U.S.C. § 1232g ("FERPA"), and their rules and regulations. ISSRA contains a very broad definition of "school student record" that encompasses any writing or other recorded information concerning a student and by which a student may be individually identified, maintained by a school or at its direction or by an employee of the school, regardless of how or where the information is stored. 105 ILCS 10/2(d). Here, information that falls under this definition is exempt from disclosure pursuant to FOIA Sections 7(1)(a) and 7.5(r) and has been redacted from the responsive documents.

Last, we withheld three e-mail exchanges between Board members containing their opinions concerning the selection process for filling the vacancy. FOIA Section 7(1)(f) exempts "[p]reliminary drafts, notes, recommendations, memoranda and other records in which opinions are expressed, or policies or actions are formulated, except that a specific record or relevant portion of a record shall not be exempt when the record is publicly cited and identified by the head of the public body." 5 ILCS 140/7(1)(f). Illinois courts and the Public Access Counselor have recognized that this exemption covers not just "preliminary" documents, but also "predecisional materials used by a public body in its deliberative process." *Harwood v. McDonough*, 344 Ill. App. 3d 242, 247 (1st Dist. 2003); accord 2010 PAC 7085.

The Public Access Counselor has analyzed similar e-mail communications concerning the process for filling a vacancy in public office. See 2010 PAC 5611 (concluding that e-mail correspondence exchanged by mayor and city alderman was exempt under Section 7(1)(f), where the e-mails discussed the process for choosing a person to fill an aldermanic vacancy). Here, similarly, the three e-mails being withheld reflect deliberations concerning the selection process for filling the vacancy and include Board members' opinions concerning that process. Additionally, these e-mails have not been publicly cited and identified by the Board President. As such, they are exempt under Section 7(1)(f).

You have a right to have the denial of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

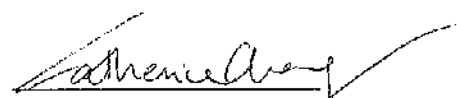
Public Access Counselor
Office of the Attorney General
500 South 2nd Street

Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,


Catherine Chang
FOIA Officer

Catherine Chang

From: Catherine Chang
Sent: Thursday, November 03, 2011 12:12 PM
To: 'Kim Gilman'
Subject: RE: FOIA Request for September Board Packet

Dear Ms. Gilman,

On October 28, 2011, the School District received your request, dated the same day, for public records under the Illinois Freedom of Information Act (the "Act") regarding the School Board meeting packet, including the payables, that was available to view at the board meeting of October 19, 2011. The meeting packet will be available for you to pick up tomorrow, November 4, 2011, between 8:30 a.m. and 3:30 pm. at the Administration Building.

Thank you.

Sincerely,
Catherine Chang
Freedom of Information Officer
Pleasantdale School District 107

From: Kim Gilman [mailto:kim.a.gilman@gmail.com]
Sent: Friday, October 28, 2011 11:37 AM
To: foia officer
Cc: Kim Gilman
Subject: [SPAM - Header] - FOIA Request for September Board Packet - Email found in subject

Freedom of Information Officer,

I would like to request a copy of the School Board Meeting packet including the payables from the October, 2011 meeting. If the entire packet(s) that were available to view at the board meeting. Please contact me at kim.a.gilman@gmail.com if you have questions or when it would be available for pick-up.

Thank you in advance for your time,

Kim Gilman